Partners for Youth Inc. is now accepting resumes for a Marketing and Events Coordinator

Our Mission – Partners For Youth Inc. (PFY) engages youth who are facing challenges in their lives and assists them in becoming capable, connected, and contributing members of their communities. We achieve our mission by developing innovative programs and services that promote experiential learning in safe, supportive, and rewarding environments. Our work is done in collaboration with public, private, and not for profit partners. To find out more about our organization, please visit our website: www.partnersforyouth.ca

PFY is seeking a full time Marketing and Events Coordinator with experience in the not for profit sector to support the creation, coordination and implementation of events, marketing strategies and awareness campaigns in support of the organization's mission.

Responsibilities and Duties:

- Strategic events planning – virtual and in person
- Awareness Campaign planning
- Maintain detailed record keeping and report writing
- Design multi media material that is reflective of organization
- Support a workplace culture that emphasizes the organization's guiding principles and mission
- Follow Partners For Youth Inc. Policy/Procedural Guidelines

Qualifications and Skills:

- Post secondary education in marketing preferred. Will consider a combination of education and 5+ years experience.
- Bilingual
- Previous knowledge and specific experience in promotions and marketing
- Detail oriented with strong organizational, communication (written, oral) and interpersonal skills.
- Experience with not for profit sector
- Strong computer skills
- Strong knowledge of social networking platforms
- Must have a current Criminal Record Check and Social Development Background Check
- Must have a valid drivers license
- Able to work independently and as part of a team

Located from our head office in Fredericton, this is a 1 year contract position with competitive wages and benefits.

Please reply with a cover letter, resume and 3 references by email to jsharpe@RVL.ca Deadline for applications is January 14, 2022. Only those invited for an interview will be contacted. No phone calls please.